

Tax Information for Non-Resident International Students

If you were a non-resident alien temporarily present in the US under an F or J visa in 2017, you must file Form 8843.

If you received U.S. source money, you must file Form 1040NR or Form 1040NR-EZ along with the Form 8843.

If you earned money in Pennsylvania, you must file a Form PA-40 and a Local Tax Form.

If you are a resident for federal tax purposes and want tax assistance, you may obtain assistance at the VITA office in the Ferguson Building. Call 814-863-4147 to schedule an appointment.

WHAT SHOULD YOU DO?

1. Use the software, Winstar FNTR, sent to you by DISSA to complete Form 8843 *and* either Form 1040NR or Form 1040NR-EZ.

-- NOTE: Do not use online tax software such as TurboTax, TaxACT, TaxSlayer, etc. These programs are for resident tax filing.

2. If you are a Chinese or Indian student and still have questions, attend one of Global Connection's tax workshops.

3. If necessary, sign up for a tax assistance appointment to check your federal form and to complete state and local forms (see below).

4. Bring to your appointment: a calculator, pencil, black pen, and a laptop (on which you have already installed Winstar FNTR and attempted to complete your forms)

To make an appointment, come to 314 Boucke in person. ***Appointments will not be taken by phone or email.***

However, please contact Global Connections to cancel your appointment if you are unable to make it or no longer need assistance.

(814) 863-3927 or gc-cc@psu.edu

DOCUMENTS YOU MAY HAVE OR RECEIVE

- Federal, State, and Local tax forms
- Form W-2, a statement of taxable earnings and tax withheld
- Form 1042-S, a statement of a scholarship and/or amount exempt by treaty
- Form 1099-G, a statement of state and/or local tax refund
- A statement of a fellowship or scholarship amount
- Semester bills
- Copies of last year's tax returns
- Your passport with visa
- Form I-20 or DS-2019 to prove non-residence

DOCUMENTS YOU MAY NEED TO SEND

FEDERAL

- Form 8843
- Form 1040NR or 1040NR-EZ
- Form(s) W-2 (copy B)
- Form(s) 1042-S (copy C)
- Any supplementary information



Send Federal Tax Information to:

* If not enclosing a payment:

Department of the Treasury
Internal Revenue Service Center
Austin, TX 73301-0215

*If enclosing a payment:

Internal Revenue Service
P.O. Box 1303
Charlotte, NC 28201-1303

STATE

- Form PA-40 (address at top of form)
- Form(s) W-2 (copy C)

LOCAL

- Local tax form (address on form)
- W-2 form(s) (local copy)
- Staple in back at top.
- Proof of non-residency (photocopies of visa and I-20)
- Note exception for F-1 and J-1 Visa holders